Zoho Corporation Private Limited
Plot No.140, 151, Vallancheri
Chengalpattu District - 603202
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08 July 2026

To

ICAI Bhawan

122, Mahatma Gandhi Road,

Nungambakkam,

Chennai- 600 034

THE INSTITUTE OF CHA... Received on 09 JUL 2026 Counter CHENNAI

Dear Sir/Madam,

Zoho Corporation Private Limited is a leading software product company, having its office at Estancia IT Park, Guduvanchery, Chennai.

We are currently looking out for qualified/Semi-qualified chartered accountants to join our International taxation (Finance) team for the following job profile:

1. Senior Executive-Taxation (International – Direct tax) – 1 vacancy (Qualified/Semi Qualified)

The detailed job description for the above job profile is attached with this letter.

We request you to kindly display the attached job description and profile in the ICAI Notice board and thereby enabling us to find a suitable candidate for the job. Suitable resume can be shared to **blessy.hannah@zohocorp.com**.

Thanking you in advance.

For **Zoho Corporation Private Limited**

PAVITHRA R

Digitally signed by PAVITHRA R
Date: 2026.07.08 18:24:02 +05'30'

Zoho Corporation Private Limited

Authorized signatory

Job Title – Taxation – International Direct Tax

Number of openings: 1

Qualifications required:

- Qualified / Semi-Qualified Chartered Accountant (Intermediate both groups/ Final one group completed and articles completed) with 0-2 years' experience in taxation

Job description:

This job profile requires the candidate to independently manage the following:

- Preparation and payment of withholding taxes in the respective jurisdictions
- Handling end to end direct tax process including compliance, computations, return filings, payments in various countries.
- Creating and implementing tax planning opportunities by collaborating with various functions and teams across Zoho.
- Performing monthly and annual accounting responsibilities, including direct tax reconciliations
- Collaboration with the finance teams on direct tax and accounting issues impacting the financials.
- Researching tax laws, regulations, and case law to resolve complex tax issues and disputes.
- Working on improvements in accounting process etc.
- Monitoring direct tax legislation and determining the effect on Zoho of the proposed regulatory changes

Must have:

- Ability and willingness to learn
- Good Communication skills,
- Good Analytical skills,
- Ability to work as an independent performer and also as a team player
- Adaptability to work with multiple stakeholders - internal and external
- Time Management skills
- Pay keen attention to detail

Good to have:

- Basic knowledge/ previous experience in direct tax matters
- Basic knowledge/ previous experience in international taxation matters
- Applied knowledge in MS office

Interested candidates can apply for this job by sharing their resume to **blessy.hannah@zohocorp.com**; suitable candidates will be scheduled for the interview.